

Academic Calendar for Spring Semester 2023/2024

Registration for Spring Semester	17 Dec 2023 – 8 p.m. on 11 Feb 2024
Signing the Study agreement (for students who have used up all state-financed or scholarship semesters) (Students affected by this will receive a Neptun message about the time and place for signing the study agreement.) (You lose any rights if you miss the deadline.)	05 Feb 2024 – 08 Feb 2024
First day of the study period (start of classes)	12 Feb 2024
Issuing of active student status certificate for Spring Semester 2023/2024	from 12 Feb 2024
Submission of credit transfer requests for the Spring Semester	4 p.m. on 16 Feb 2024
Submission of request for the reduction of the tuition fee The request must reach the Office of Educational Administration by the deadline; you lose any rights if you miss the deadline.	5 p.m. on 24 Feb 2024
Submission of request for paying the tuition fee in instalments (Electronic submission via Neptun request only.)	5 p.m. on 24 Feb 2024
Course registration preliminary ranking first-come, first-served	5 p.m. on 17 Dec 2023 – 4 p.m. on 02 Feb 2024 8 p.m. on 02 Feb 2024 – 5 p.m. on 08 Feb 2024 3 p.m. on 09 Feb 2024 – 4 p.m. on 16 Feb 2024
Requesting uniquely tailored study arrangement (for spring semester 2023/2024) <i>(Electronic submission via Neptun request only)</i>	by the end of the course registration period at the latest
Late course registration <i>(Electronic submission via Neptun request only.)</i> Fee: HUF 3500/subject	4 p.m. on 16 Feb 2024 – 4 p.m. on 23 Feb 2024
Late course dropping - exclusively for Faculty of Science courses (Electronic submission via the Faculty of Science late course dropping Neptun request only. Make sure not to confuse it with the form for course dropping due to illness based on Section 61 paragraph 7 of ARS.)	4 p.m. on 16 Feb 2024– 4 p.m. on 23 Feb 2024
Deadline for transferring the tuition fee (The transfer must be complete by the deadline. If you pay by credit/debit card, the transfer is immediate.)	11:59 p.m. on 15 March 2024
Deadlines for Thesis topic selection (only via Neptun) for Physics BSc, Chemistry BSc, and Environmental Science BSc students as well as for postgraduate specialisation programme students taking their final exam in Spring Semester 2023/2024 for MSc students, teacher trainees, and Mathematics BSc, Geography BSc, Earth Sciences BSc, and Biology BSc students taking their final exam in Autumn Semester 2024/2025 for Physics BSc, Chemistry BSc, and Environmental Science BSc students as well as for postgraduate specialisation programme students taking their final exam in Autumn Semester 2024/2025	4 p.m. on 28 Feb 2024 4 p.m. on 31 March 2024 4 p.m. on 30 Sep 2024
Registration for Final Exam for students wishing to take their final exam in the final exam period of spring semester 2023/2024 (summer 2024) (only via electronic Neptun request) <i>(for the deadlines of single-cycle and short-cycle teacher training programmes check the homepage of the Teacher Training Centre)</i>	11:59 p.m. on 28 Feb 2024
Spring Break	27 March 2024 – 02 April 2024
Eötvös-Day (study break)	09 May 2024 (Thursday)
Pázmány Day (study break)	10 May 2024 (Friday)

Exam Period (Spring Semester 2023/2024) (Saturday 6 th July only for evening and correspondence students.)	21 May 2024 – 06 July 2024
Submission of Complaint about grades, if you find any of your Spring Semester 2023/2024 grades incorrect, if you took an exam or fulfilled the course requirements but there is no grade, or if an unjustified absence from an exam shows in Neptun. (Only via electronic Neptun request.) (You lose any rights if you miss the deadline.)	4 p.m. on 6 July 2024 – 5 p.m. on 13 July 2024
Request to be exempt from reallocation to self-financed category (Only via electronic Neptun request.) (You lose any rights if you miss the deadline.)	8 a.m. on 22 May 2024– 4 p.m. on 21 June 2024
Submitting the Neptun request for performance-based reallocation from self-financed to state-funded category	21 May 2024 – 8 p.m. on 7 July 2024
Selecting a specialisation in Neptun (Physics BSc and Geography BSc)	21 May 2024 – 8 p.m. on 13 June 2024
Deadline for submission of Fairness Requests* (after Spring Semester 2023/2024, concerning Autumn Semester 2024/2025) (You lose any rights if you miss the deadline.) registration for the same subject for the 4 th time (if you couldn't complete a course even for the third time) 7 th exam possibility (same course)	12 p.m. (midday) on 12 July 2024 maximum 1 week after the 6 th unsuccessful exam (if you wish to take the 7 th exam in the current spring exam period) for the next exam period 12:00 (midday) on 12 July 2024
Deadline for submission of Certificate of Absence from a registered exam (Request form + medical certificate) (You lose any rights if you miss the deadline.)	12 p.m. (midday) on 12 July 2024
Planned closing of the Office of Educational Administration	1 Aug 2024 – 20 Aug 2024

*** Submitting Fairness Requests:**

You must also submit a fairness request if:

- you do not wish to take a subject that you have not passed the third time (e.g. an alternative subject or a free elective course) for the fourth time,
- you do not wish to take the subject in the following semester,
- you wish to request a passive semester for the following semester.

The request for fairness must state the reasons for the fairness request. The described reasons must be duly justified, and the justification must be attached to the request. It is not possible to make up any shortfall after the deadline for submitting the request form.

If a request is not submitted by the deadline, the student will be expelled. The deadline shall be final.

When you submit a request, the deadline shown means the time by which the request must arrive at the Office of Educational Administration.

Budapest, 11 January 2024

Emma Nagypál
Head of Office
Office of Educational Administration